

- I. Steve Macho called the meeting to order at 1:05 pm.
- II. Attending Members: Jim Cercone, Jane Cushman, Judy Davis, Pixita del Prado Hill, Kathy Doody, Jill Gradwell, Kate Hartman, Laura Klenk, Elizabeth Kuttesch, Steve Macho, Kevin Miller, Kerry Renzoni, Sherri Weber

Ex Officio Members: Wynn Fisher, Kevin Railey, Patty Recchio, Mark Severson, Kathy Wood

TEU Members attending: Lisa Rafferty
- III. A motion was made to approve the minutes from May 8, 2015 by Kevin Miller and seconded by Kate Hartman. Unanimous approval with change of date at top to "2015."

A motion was made to approve the minutes from September 11, 2015 by Jill Gradwell and seconded by Jane Cushman. Unanimous approval.
- IV. TEC Membership
 - A. Review of TEC membership and dates of service.
 - B. Election of Executive Committee (move to put aside the by-laws until the next meeting to review role of SOP and request that the Deans Council address SOP representation).
 1. Steve Macho (SOE) to continue to serve as chair.
 2. Jill Gradwell (NSS) to serve as at-large member.
 3. Shannon Budin (SOE) to serve as secretary.
 4. Kerry Renzoni (A&H) to serve as chair-elect.
 5. All unanimously approved.
 - C. Student and community representatives
 1. Elizabeth Kuttesch to serve as a community representative.
 2. Send nomination of student representatives and ask them to attend the November meeting for election.
 - D. Request of members:
 1. Please report this information to the departments/programs you represent.
 2. Please join a subcommittee
- V. TEC Committee Reports
 - A. Assessment/Accreditation – nothing to report at this time
 - B. Faculty Development – (Jill Gradwell reporting on behalf of Kathy Wood)
 1. S.G. Grant to discuss the Social Studies Toolkit on Friday October 16, from 12:00-2:00 in GC 418
 2. Tenure and Promotion Workshop on November 5 during Bengal Pause in Butler 181B
 3. Future of Public Education Panel – tentatively scheduled for the evening of Wednesday April 20, 2016
 - C. Field/Clinical Experiences – (Kathy Doody reporting)
 1. Several new members
 2. Revising Student Teacher Handbook
 - a. Data collection form to document field experience hours to include:
 - b. Setting
 - c. Grade level
 - d. Diversity

- e. EXE Department piloting the form
 - f. Mary Todd is working on posting it on TaskStream
 - 3. Revisiting idea of “Perks Card”
 - D. Ad hoc Committee on Certification Process – (Patty Recchio reporting)
 - 1. Met with John D’Gati (NYS Deputy Director of Teacher Certification)
 - 2. Discussed NYSTCE problems (specific focus on ALST, EAS, and CTE)
 - 3. Seemed reception and offered next steps
- VI. Certification Office update – (Patty Recchio reporting)
- A. Attending the SUNY Teacher Certification meeting soon and will report at the next TEC meeting.
 - B. Will be calling a supervisors meeting.
 - C. edTPA Taskforce met and discussed safety nets (see Teacher Certification Office website for details).
 - D. All edTPA data has been sent to chairs and edTPA Taskforce representatives. (Faculty should request data from the chair.)
 - E. About 50% submission rate currently – please encourage TCs to submit (especially since there is currently a safety net).
 - F. Subscription to TaskStream – requesting a 3 month extension
- VII. Unit Head update – (Kevin Railey reporting)
- A. Admissions
 - 1. Post-bac’s
 - a. Need a 3.0
 - b. Exemption process for undergrads also applies to Post-bac’s (but must apply for an Exemption Form)
 - c. Post-Bac’s do NOT need the test scores
 - 2. Graduate School Office is sending letters to students who have not yet taken the GRE, Praxis, or MAT. There will be a hold on their account until they register.
 - 3. Discussion of the process for students who fall between 2.5 and 3.0 GPA and want to apply for financial aid.
 - B. The Graduate Office is recording all errors in the Graduate Catalog – departments are asked to send all revisions to the Associate Dean.
 - C. There are similar problems with the Undergraduate Catalog – departments are asked to send all revisions to the Associate Dean.
- VIII. Accreditation updates – nothing to report at this time
- IX. CEURE/Educational Pipeline Initiatives update – nothing to report at this time
- X. TEUPAC update – (Pixita del Prado Hill reporting)
- A. Save the date – 2016 Retreat to be held on September 30 at the Ramada Conference Center in Getzville
 - B. Next PDS Consortium meeting – Thursday November 5 from 3:00-4:30 at the Buffalo Zoo – “Beyond the Field Trip: Resources for Teachers in and out of the Classroom”
 - C. Friday December 4 from 8:00-10:00 (location TBA) on High Leverage Practices
- XI. New Business
- A. UUP Teacher Education Taskforce
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1. Addressing the issue of schools and faculty feeling vulnerable about talking publicly regarding shrinking enrollments in teacher education programs. Yet, some districts/areas are experiencing a teacher shortage.
 2. Afternoon of November 6 – meeting planned to include 5-6 Regents several SUNY Trustees to discuss teacher education (look for details)
- B. Creating an ad hoc committee to promote enrollment? Motion made by Laura Klenk. Seconded by Jim Cercone. Supported unanimously.
1. Ways to advertise the profession?
 2. Future teachers clubs
 3. Rochester East High School Teacher Institute will visit the campus.
 4. Interest expressed by:
 - a. Laura Klenk
 - b. Patty Recchio
 - c. Kevin Railey
 - d. Kathy Wood – will call first meeting
- C. Request that members:
1. Send minutes of all subcommittee meetings
 2. Review minutes ahead of time
- D. Elizabeth Kuttesch announced the Aaron Podelefsky AmeriCorps program – contact cac@buffalostate.edu for more details
- E. One day professional development conference titled, “Challenging Deficit Thinking in Schools” to be held at Health Sciences Charter School from 9-1:00 on Saturday October 17.

XII. Adjournment – Jane Cushman moved to adjourn, and Judy Davis seconded. Meeting adjourned at 2:28 pm.

Upcoming TEC meetings (all in GC 418)

- November 13, 2015, 1:00-2:30
- December 11, 2015, 12:00-1:30
- February 12, 2016, 1:00-2:30
- March 11, 2016, 1:00-2:30
- April 15, 2016, 1:00-2:30
- May 13, 2016, 12:00-1:30