

**TEC Meeting Minutes: Friday, September 11, 2015**  
**12:00-1:30 in GC 418**

- I. Steve Macho called the meeting to order at 12:03.
- II. Attending Members:  
Jane Cushman, Judy Davis, Pixita del Prado Hill, Kathy Doody, Victoria Furby, Jill Gradwell, Kate Hartman, Laura Klenk, Steve Macho, Kerry Renzoni  
  
Ex Officio Members:  
Wynnie Fisher  
  
TEU Members attending:  
Wendy Paterson, Kevin Railey, Patty Recchio, John Siskar, Mary Todd
- III. All welcomed by Steve Macho.
- IV. TEC Membership
  - A. Steve Macho noted that the Technology Education Program has merged with CTE thereby becoming a part of the SOE (no longer part of SOP) which has implications for TEC membership.
  - B. Suggestion for next meeting:
    1. Discuss approval of voting membership list at next meeting because quorum not present today. Recommendation is to reduce the number of SOP members from 2 to 1 since there is only one graduate program in SOP now (SLP).
    2. Recommendation to wait until next meeting to vote for Executive Council members.
    3. Student and community representatives
      - a. Elizabeth Kuttesch recommended for a community representative (works for the Community Academic Center)
      - b. Please bring suggestions for possible student representative
  - C. Each representative asked to serve on a subcommittee
- V. TEC Committee Reports
  - A. Assessment/Accreditation – (Mary Todd reporting)
    1. Invite all TEU members to join this committee
    2. Changes because of shift from NCATE to CAEP
      1. See attached “CAEP Update 9.11.2015” distributed by Mary Todd
      2. It’s unclear what NYS will require and no models available yet
      3. Largest challenge: evaluating program impact on student achievement
  - B. Under discussion
    1. What are the implications if we stop using SPA review?
    2. Instruments to be used by all programs
    3. We’ll still have unit assessments probably using TaskStream but it’s unclear what they will look like

4. Wendy Paterson suggested that we talk with Fredonia about their plans since they are undergoing an accreditation review
  - C. Important reminder
    1. Continue to use TaskStream and unit wide assessments
    2. Assess if these assessments are working and consider modifications for these upcoming discussions
  - D. Timing – end of 2018 – submit all unit assessments for review
  - E. Faculty Development – (Jill Gradwell reporting on behalf Chair Kathy Wood)
    1. Invite all TEU members to join this committee
      1. Meetings will be held on Wednesdays during lunchtime
      2. Contact Kathy Wood if you would like to attend
    2. Guest speaker about the NYS Social Studies Toolkit Project
      - a. S.G. Grant of SUNY Binghamton
      - b. October 16 from 12-2:00 in GC 418
    3. Tenure and Promotion Workshop
      - a. November 5 during Bengal Pause in Butler 181B
      - b. Look for details in the Daily
      - c. Encourage junior faculty in your program to attend
    4. Forum on the Future of Public Ed at BCPA being planned for the spring
  - F. Field/Clinical Experiences – (Kathy Doody reporting)
    1. Invite all TEU members to join this committee (the committee is especially recruiting university supervisors across the TEU)
    2. Completing the Student Teacher handbook
    3. Work will then begin on the Mentor Teacher Handbook and University Supervisor Handbook
  - G. Ad hoc Committee on Certification Process – (Patty Recchio reporting)
    1. The group gathered feedback from faculty and teacher candidates who have taken the new teacher certification exams
    2. Meeting with John D’Gati later this month about the concerns raised
- VI. Unit Head update – (Wendy Paterson and Kevin Railey reporting)
- A. Admissions updates – **please be sure to share this information with your TECU colleagues**
    1. Thank you to TEU faculty for making the changes required by SUNY
    2. Catalog copy been has been adjusted
    3. Necessary safety net has been embedded in the process
    4. Wendy Paterson has met with Admissions staff to encourage looking at potential teacher candidates holistically when reviewing applications (students will have one year to complete the SAT)
    5. Undergraduate Initial programs can complete an “Exemption Form” if a viable candidate applies but doesn’t meet current admissions criteria (note: no finite number of possible exemptions)

6. Post-bac candidates can also be exempted on a case-by-case basis (note: Post-bac students aren't considered "graduate students" but instead "5<sup>th</sup> year undergraduates.")
7. Initial certification no longer required for graduate admissions because candidates are taking longer to get certified due to edTPA and the new certification exams (Patty Recchio suggested changing the wording to "Have you completed an undergraduate teacher preparation program?")
8. Make sure your graduate and post-bac students are in Degree Works where seminars are listed
9. We are no longer able to use the pre-major for graduate students because of financial aid concerns. These students should start in the Multidisciplinary Program. (Federal guidelines don't allow a pre-major.) They can be advised by the program they desire and then transfer into the desired program after 6 credits.
10. Procedure – change the application to "education/multidisciplinary"

**B. Importance of TEC must be made clear in each department**

VII. Certification Office update – (Patty Recchio reporting)

- A. edTPA retake issue
  1. Each department will address this individually
  2. Suggestion – offer the support as an independent study
  3. Question – can we pay the Mentor Teacher for this?
- H. Taskforce will meet in October to discuss this – **please attend!**

VIII. CEURE/Educational Pipeline Initiatives update – (John Siskar reporting)

- A. SUNY Buffalo State and Covey Institute are hosting a Higher Education Leadership Consortium on October 15-17 (contact John Siskar for more information)
- B. Four CEURE focus areas – encouraging faculty to join one or more areas
  1. Extended school day at W. Buffalo Charter School and School 45 with a \$40,000 grant from M&T
  2. I am College Bound
  3. Middle Early College Program – need faculty liaisons (money available for extra service or release time)
  4. Rural education outreach
- C. Phase in Lafayette High School Grant – agreed to do professional development in collaboration with the International Networks of Public Schools
- D. CAC – space available for programming if faculty are interested in getting involved

IX. TEUPAC update – (Pixita del Prado Hill reporting)

- A. Please encourage your TEU colleagues, teacher candidates, school partners to attend the PDS Annual Retreat on September 25 from 7:45-1:30 at the

Ramada Conference Center in Getzville – RSVP to Crystal Holmes-Smith at [holmescm01@mail.buffalostate.edu](mailto:holmescm01@mail.buffalostate.edu)

- B. Please encourage your undergraduate and graduate students to present their research at the Retreat Student Poster Session. If they are interested in participating, they should send their name and poster title to Pixita del Prado Hill at [delprapm@buffalostate.edu](mailto:delprapm@buffalostate.edu)

X. Adjournment – Steve Macho adjourned at 2:31.

Next meeting: Friday, October 9, 2015

Respectfully submitted,  
Pixita del Prado Hill

DRAFT