

**TEC Meeting Minutes**  
**September 14, 2018**

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**In Attendance:**

**Representatives:** Steve Macho, Judy Davis, Mary C. Cummings, Lisa Rafferty, Reva Fish, David Henry, Mark Warford, Candace Masters, James Cercone, Terri Cinotti, Dave Wilson, Joe Zawicki, Kathy Doody, Rosemary Arioli, Kerry Renzoni, Rachel Nati

**Ex Officio Members:** Wendy Paterson, Kevin Miller, Pixita del Prado Hill, Keli Garas-York

**Others in Attendance:** Julie Henry, Wynnie Fisher, Adam Huck, Chris Shively, Kathy Macro

**Not in Attendance:** Ben Christy, Tiffany Fuzak, Eric Krieg, Amitra Wall, Heather Maldonado, James Mayrose, Patricia Recchio, Melanie Perreault, Mark Severson, Diantha Watts, Larry Maheady, Jevon Hunter, Kathy Wood, Shanon Budin

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- I. Called to order at 1:00 pm
- II. Approval of the minutes from May 11, 2018 - Approved
- III. TEC membership
  - a. Election for TEC Executive Committee
    - i. Secretary – Terri Cinotti nominated, motioned, and carried. Terri accepted.
    - ii. At Large Member – Shannon Budin nominated, motioned and carried. Shannon accepted.
  - b. Need a roster of subcommittee memberships
  - c. Identification of TEC representatives
    - i. SoE-CTE-18 Steve Macho
    - ii. SoE-CTE-18 (at large) Judy Davis
  - d. TEC representatives
    - i. Request representatives report to their colleagues & encourage committee participation
    - ii. Request each representative serve on at least one subcommittee – thank you!
- IV. TEUPAC Co-Director update (Pixita del Prado Hill/Keli Garas-York)
  - a. Keli Garas Co-Director at PDS
  - b. PDS student leadership team (lead by Rachel Nati) was thanked
  - c. Encourage students to become PDS student reps
  - d. Continuing International PDS Student Ambassador Program
  - e. International PDS
    - i. Encourage students to participate in international student teaching (Makowski ECC and International School of Siena)
  - f. Upcoming
    - i. January 2019, Dominican Republic; January/February 2019, Chilean partners in Buffalo; May/June, Chile; June/July, Germany; Spring 2019, IB Student Teaching, Siena
  - g. Resilience Project for trauma-informed instruction – see handout
    - i. Encourage attendance
    - ii. May provide extra credit for students to attend
    - iii. If interested in becoming a part of this above initiative, contact Pixita
  - h. PDS Conferences;
    - i. Sept 28, registration ends September 19; please register

- ii. Free of charge
    - iii. 10 round tables
    - iv. 26 concurrent sessions
  - i. PDS Sponsored Events
    - i. September 11, 3:00-4:30           Teacher Tailgate
    - ii. September 28, 7:45-1:15       PDS Conference
    - iii. October 23, 4:30-5:45       Resilience Film
    - iv. November 16, 7:45-10:00      Lindbergh School Meeting
    - v. January 28-February 15,       IPDS Chile Visitors
    - vi. February 1, 7:45-10:00       Makowski School Meeting
    - vii. February 14-17,            NAPDS in Atlanta
    - viii. March 7, 3:30-5:15        Lafayette High School Meeting
    - ix. March 12, (3 events),        Darryl Tonemah
    - x. April 16 or 30,                Beyond and Back IPDS event
  - j. Thank you to Rachel Nati for GA initiatives
- V. TEC Committee Reports (40 min 1:25-2:05)
- A. Assessment/Accreditation (Joe Zawicki and Julie Henry)
- a. Julie explained NYS Certification Exam Scores 2015-2018 Handout / Activity (see handout);
  - b. TEC reviewed data; made notations, and shared comments (see comments below):
    - i. EAS scores for the unit as a whole are positive
    - ii. ALST is gone
    - iii. Need someone from Buffalo State to know what the new exams are comprised of and to align our admissions guidelines accordingly
    - iv. Math scores affect secondary programs
    - v. Multi-subject math scores have been problematic (noted that math scores are low across the state); Lisa recognized the importance of educators proactively sitting at the table to provide input on math tests; Dave mentioned that the scaling of the tests is done by educators
    - vi. Jim Cercone interested in seeing comparisons of data; Julie noted that these data should be on other institutions websites
    - vii. Judy, questioned if there is a way to see if results have changed for tests that have been revised
  - c. Initial Licensure Programs / First Certification handout was explained
  - d. Wendy announced that Shannon Budin accepted the responsibility of the CAEP coordinator / Assistant Dean for Accreditation and Assessment
  - e. Joe discussed the Assessment Committee structure and highlights
    - i. Implementation of dispositions, practicum evaluation, revised surveys has occurred (see PowerPoint)
    - ii. Piloting unit wide Capstone, observation form, early practicum, and AMS workspaces
    - iii. Reviewing/Discussing Satisfaction Survey, Case Study Protocol, and more (see PowerPoint)
  - f. Joe noted transition point handout
  - g. Important dates (see handout)
    - i. Sept 21, 1:00-3:00, 418 GC: Workshop for SPA writers
    - ii. Sept 27, 2:00-3:30, 305 Bacon: Meet with Dean Lachance regarding Cortland's CAEP review

- iii. Oct 19, 9:00am, Bacon 117: SOE Meeting w/ dedicated time for TEC to conduct reliability exercises
    - iv. December: as needed SPA Writer Workshop
    - v. Jan 23: Program Improvement Retreat
    - vi. Feb/March: as needed – SPA Writer Support
    - vii. March 2019: SPA Reports Due
    - viii. Spring 2022: CAEP site visit
  - h. Kerry thanked the Assessment Committee
- B. Faculty Development
  - a. Shannon stepped down due to her new assistant dean position
  - b. New leader is needed for this subcommittee
- C. Field/Clinical Experiences (Rosemary Arioli)
  - a. Handbooks – revised slightly secondary to policy changes
  - b. Template will be resent and departments may adjust their handbooks accordingly
  - c. Rosemary requested an update of contacts for handbook updates
  - d. Student teaching resource: Buffalo City Schools Supervisor of Student Teaching is Elizabeth Campion (Buffalo State Alum) / [ecampion@buffaloschools.org](mailto:ecampion@buffaloschools.org) 716-816-3753) / <https://www.buffaloschools.org/domain/8710>
  - e. Buffalo City Schools website for student teaching has a student teaching handbook on website: <https://www.buffaloschools.org/Page/86374>
  - f. The Buffalo School District is looking at recruiting
  - g. Rosemary indicated that we could invite Elizabeth Campion to a TEC meeting if wanted
  - h. Kerry noted that Shannon Budin will be reaching out to the Field and Clinical Experience Committee
- D. Recruitment – no report
- E. UUP Teacher Education Task Force Report (Steve Macho)
  - a. UUP / Delegate Assembly meeting on October 5 to 6; register in advance; email Steve Macho or Dean Reinhart
  - b. Several tasks up for review
- VI. Unit Head Report (Wendy Paterson)
  - a. Barbara Frey Award to Dr. Lisa Rafferty for her extraordinary teaching
  - b. Wendy complimented Rachel Nati's work in the Elementary Education Hallway related to promoting a positive mindset
  - c. Wendy complimented her student Molly Rutter for her work on the SOE Where are We Now webpage: <https://schoolofeducation.buffalostate.edu/students-and-alumni>
  - d. Wendy noted the positive impact of the Assessment Committee and the importance of our TEC Unit; noting that the TEU is working well as a unit
  - e. Wendy reminded members to take advantage of what the Unit has to offer (ex. IPDS)
  - f. Wendy noted that the PDS is what Buffalo State is known for; student representatives represent the unit in wonderful ways; bravo to all who have encouraged participation in PDS
  - g. Numbers are rising at Buffalo State
  - h. SUNY Diversity Fellow Gliset Colon has increased the bilingual special education numbers from 0 to 16 in one year
  - i. Teacher education is alive and well
- VII. Certification Office update (Patty Recchio)
  - a. Limited # of edTPA vouchers are available for students who student taught in spring 2018 or who will be teaching in fall 2018

- VIII. CEURE/Educational Pipeline Initiatives update (Diantha Watts) N/A
- IX. Old Business
  - a. TEU Handbook revision update – updates will be shared and a policy vote will be had in the future
- X. New Business - none
- XI. Motion to adjourn and seconded
- XII. Adjournment (2:30)

Respectfully Submitted,

Theresa M. Cinotti, M.A., CCC-SLP

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2018-2019 TEC Meeting Dates; 1:00-2:30 in GC 418

**Fall 2018**  
September 14, 2018  
October 12, 2018  
November 9, 2018  
December 14, 2018 @ **noon**

**Spring 2019**  
February 8, 2019  
March 8, 2019  
April 12, 2019  
May 10, 2019 @ **noon**

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