

TEC Meeting Minutes May 10, 2019

In Attendance:

Representatives: Steve Macho, Judy Davis, Mary C. Cummings, Lisa Rafferty, Chris Shively, Kathy Doody, Kerry Renzoni, Terri Cinotti, Joe Zawicki, Rachel Nati

Ex Officio Members: Shannon Budin, Tiffany Fuzak, Keli Garas-York, Kevin Miller, Wendy Paterson, Kathy Wood, Jevon Hunter, Rosemary Arioli, Wynnie Fisher

Others in Attendance: Alice Pennisi, Adam Huck, Julie Henry, Dan MacIsaac, Peter Loehr

Not in Attendance: Reva Fish, David Henry, Benjamin Christy, Eric Krieg, Heather Maldonado, James Mayrose, Mark Severson, Amitra Wall, Larry Maheady, Diantha Watts, Pixita del Prado Hill, Mark Warford, Jim Cercone, Dave Wilson, James Maloney, Patricia Recchio,

- I. Call to Order (1:04 pm)
- II. Approval of the minutes from April 12, 2019; minutes approved
- III. TEC Membership
 - A. TEC representatives
 1. Please review items from that should be shared at faculty meetings.
- IV. TEC Committee Reports
 - A. Assessment/Accreditation (30 min, Joe Zawicki and Julie Henry)
 1. Action plans and compliance
 - a. Due to recent data collection, review, and action planning, monitoring of action plans will now take place
 - b. Shannon sent action plans to departments to begin monitoring
 - c. Tiffany provided a summary of action plans; have around 48 plans at this time
 - d. Program improvement follow-up session: May 20th, 11:30am to 1:00pm, Caudell Hall 110
 - e. May 20th meeting to review status of action plans; there will be a button on Taskstream to indicate status; details to follow
 2. Reminders to:
 - a. Document exit surveys
 - b. Compete practicum eval (student teacher setting)
 - c. Complete 360 surveys
 - d. Complete advanced program capstone project documentation
 3. Question posed about how to receive alerts from Taskstream; Tiffany is working on having this available to all; dependent on instructor permissions
 - B. Faculty Development (Laura Klenk) No report
 - C. Field/Clinical Experiences (Rosemary Arioli)
 1. Met with Assessment Committee and edTPA Committee

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- a. Discussed those who may not have passed edTPA and students who have come back to NY and need edTPA; assistance needed for retaking the edTPA or for taking the edTPA for the first time;
- b. Feedback was received that first time takers from out of state may only need one credit of course work; some students needed assistance with particular tasks on edTPA; want to add a one credit course due to this situation
- c. Additionally, instructor compensation for such a one credit course was discussed
- d. A proposal for the above was shared (please see handout)
- e. The one credit course is suggested for those who already completed the teacher education program at Buffalo State and are seeking edTPA support
- f. Rosemary noted that the support may be offered in a workshop / professional development
- g. Lisa summarized that there are three potential decisions
 - i. Should this training be offered as professional development (Continuing Professional Studies) vs. formal a course
 - ii. Can EDU 500 be presented at variable levels (1 or 3 credits)
 - iii. How will compensation be arranged
 - Judy moved that EDU 500 be a variable credit course 1-3 credits; Joe seconded that motion; discussed that this is a good idea; one concern was brought up that this course may appear remedial; a vote was had and the motion was passed
 - Discussion ensued pertaining to payment of the instructor
 - Wendy indicated that the Dean of the SoE had provided funding for this in the past
 - Lisa motioned to use EDU 500 to support students who need edTPA support; Steve Macho seconded that motion; discussion had; vote was had
 - Funding decisions will be taken to the deans by Wendy; going forward, instructors can be compensated for EDU 500

D. Recruitment (Kathy Wood)

1. Shannon created a video; Crystal Holmes-Smith was involved; able to recruit using this tool
2. Good headway being made in recruitment
3. UTA – summer institute will take place; meeting this upcoming Tuesday to discuss the summer institute
4. BPS is funding a liaison between schools and BSC; Kathy believes this should be a BS employee; liaison can monitor initiatives and help make connections; liaison will start July 1st

V. Unit Head Report (Wendy Paterson)

- A. Crystal Peoples-Stokes; ½ million dollars for Buffalo State and City of Buffalo
- B. Ed Trust was again mentioned; Shannon and Tiffany provided documentation; supporting diversity on campus
- C. Urban Ed to be taught; will ask to pay the full amount to the instructor (\$2500); May 28-June28 course.
 1. Wendy urged TEU to encourage our teachers in the community to enroll
 2. Pedagogy in urban communities will be taught this summer
 3. Kevin suggested using social media to advertise
 4. Julie suggested a listserve blast to our grad students as well
- D. Education enrollments are strong

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- VI. Certification Office Update (5 minutes)
- A. Judy stated that since the beginning of edTPA there has been an exam for every subject except for trade and technical; NYS will piloting these areas this coming year; we do not know what this is going to look like at this time; Judy noted that we should be aware of this
- VII. CEURE/Educational Pipeline Initiatives (Diantha Watts)
- A. Summer Camp (via Say Yes) July 8 – Aug 15; approved for 25 students; have 16 students thus far; to be held in Caudell Hall; 2 groups of students, primary and intermediate; looking for a certified teacher for this program (1/2 day); does not pay the Buffalo School teacher rate due to funding
 - B. Maureen McCarthy shared information about the Community Academic Center (CAC)
 - 1. CAC: Buffalo States community office on Grant St.
 - 2. Has youth programming
 - 3. A launch program (for high school students who speak ELL)
 - 4. Adult ENL and citizenship classes
 - 5. Service learning
 - 6. Volunteer experiences
 - 7. Community supporter at CAC
 - 8. Faculty and student research
- VIII. TEUPAC Co-Director update (Pixita del Prado Hill/Keli Garas-York)
- A. Successful year
 - B. Calendar for next year will be forthcoming
 - C. Bengal Teachers Here; has been a successful initiative; a statement about what PDS has been added
 - D. Asking people to document work being done as liaison teams; form will be sent as a word document
 - E. Sponsored events (see PDS PowerPoint)
 - 1. PDS Liaison Form and PowerPoint slide to garasyka@buffalostate by May 15, 2019; Mary asked for a little extra time for the slides to be submitted, yes
 - 2. PDS Conference Proposals Due – June 1, 2019
 - 3. PDS Conference - September 27, 2019
 - 4. TEUPAC Meeting – June 27, 2019, 9:30-11 am
 - 5. TEUPAC Meeting – July 22, 2019, 9:30-11 am
 - 6. Teacher Tailgate- September 17, 2019
 - F. Save the date for next year's conference at the Buffalo Grande, Sept 27, 2019; please consider submitting a proposal;
https://buffalostate.co1.qualtrics.com/jfe/form/SV_e8tg1GkCk9ybYtD
- IX. Old Business - none
- X. New Business
- A. Admission policy practices:
 - 1. Note: a student who is currently enrolled cannot be counseled out due to evidence being located on social media
 - 2. The questions posed, do we interview students; is the interview stated in the admissions process?
 - 3. Dan indicated that the interview is used in the physics program

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4. Joe noted that interviews are being completed in science education; have been discussing having some type of work experience being an admissions criterion
5. Dan indicated that interviews become more important as we have more and more career changers applying
6. Kerry noted that, in music, interviews are used; they are published as part of their admissions policy; audition is part of the admissions policy as well
7. Shannon asked about language that is put on interview rubric; Kerry replied professional demeanor, professional dress, etc.
8. Joe mentioned that dispositions are also reviewed and discussed during interview
9. Judy mentioned that John, her chair, interviews students as well
10. Kevin discussed that the interview process must be clear and documented with well managed rubrics
11. Julie indicated education uses interviews as well
12. Summary: must have interview and procedures documented; unknown as to whether this is considered a significant program change if interviews are added

XI. Announcements - none

XII. Adjournment (2:13), motioned, seconded, and approved

Respectfully submitted,

Theresa M. Cinotti
