

**TEC Meeting Minutes**  
**May 11, 2018**  
**12:00-1:30 in GC 418**

- I. Call to order (12:00 pm)
- II. Approval of the minutes from April 13, 2018; motioned to approve, seconded, approved.
- III. TEC membership
  - a. TEC representatives
    - i. Request representatives report to their colleagues & encourage committee participation
    - ii. Request each representative serve on at least one subcommittee – thank you!
- IV. TEC Committee Reports
  - A. Assessment/Accreditation (10 min) (Joe Zawicki and Julie Henry)
    - a. Tiffany
      - i. Accreditation Timeline Shared (see PowerPoint)
      - ii. Spring 2019, Spring 2020, and 2021 dates shared
      - iii. Buffalo State CAEP visit is spring 2022. All SPA reports are due 3 years before visit (Spring 2019)
      - iv. List of programs submitting reports / to be submitting reports shared
    - b. Updates (Joe)
      - i. New disposition assessment shared in TaskStream – will be in program folders
      - ii. Dispositions Piloted – format working well
      - iii. Candidate Consult Process and form revised
        - 1. Necessary to document issues
        - 2. Flow chart was developed for use of form
        - 3. Appeal process was developed and is reflected in handbook
        - 4. Appeal will follow college appeals process
        - 5. CCR – candidate consultation report (in the One Drive)
        - 6. Reports will be kept in department (department chair will be aware, and form will be in student file, remediation will occur internally, departments can report on # of candidates for which this form was utilized
      - iv. Mission - updated
      - v. CF - updated
      - vi. Vision - updated
    - c. Unit-Wide Assessments (Julie)
      - i. CAEP Requires a rubric with squares filled; CAEP requires us to establish reliability and validity
      - ii. Considering “Blue Ribbon Rubrics” developed by InTASC standards; validity already established
      - iii. Elementary Ed. piloting the use of the aforementioned Blue Ribbon Rubrics; Julie reported that rubrics worked “great”
      - iv. Supervisors, not mentor teachers, will be asked to go into TaskStream to mark / evaluate student teachers using rubrics
      - v. Tiffany reported that the mentor teachers gave positive feedback
      - vi. Rosemary indicated that her mentor teacher’s preferred the online evaluations
      - vii. Patty suggested adding an electronic survey
      - viii. Addition of technology standards; considered important for CAEP

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- ix. Propose that Blue Ribbon and SPA evaluation be merged for mentor teachers; supervisors will have two places to aggregate this data
      - x. Assessment committee has been and will be meeting one on one with programs that will be utilizing these assessment rubrics
    - d. Dispositions (Julie)
      - i. Want students to self-evaluate upon entry into the program
      - ii. Propose unit-wide implementation
    - e. CAEP-related assessment updates
    - f. Motion to approve the TEU conceptual framework description, vision and mission statements, syllabus template, and Candidate Consultation Report.
      - i. Reva – motioned to approve
      - ii. Seconded from Dave
      - iii. No discussion
      - iv. All in favor
      - v. Motion carried
- B. Faculty Development (Shannon Budin)
  - a. 2 weeks ago; Elizabeth Freas from Erie 1 Boces; 1 hour overview and insight of next generation standards and comparison with Common Core; good School of Ed. representation; limited unit representation
  - b. Request for suggested topics made; possible survey to be sent
- C. Field/Clinical Experiences (Rosemary Arioli)
  - a. EPP Handbooks for Mentors and Student teacher; still waiting for different departments; please forward handbooks and appendices to Tamara and Rosemary
- D. Recruitment (Wendy Paterson)
  - a. Kathy Wood has received the Chancellors Award for Excellence in Service
- E. UUP Teacher Education Task Force Report (Steve Macho)
  - a. UUP contract negotiations; may see a contract in the next month or longer
  - b. NYSET putting many items forth for public comment; please read items and respond as the experts as you are; Patty is working on making a list of items and will share; example, Health and Education certification given as an example of how a K-12 health education may obtain certification as a health practitioner.
  - c. Taskforce giving a serious review of Pearson's non-disclosure agreement; the NDA makes it impossible for anyone who works as a reviewer on the test committees to make a public comment
  - d. Commissioner appears to be developing anti-SUNY policies in regard to the teacher preparation
  - e. Regents appear more open to listening to teacher prep programs
  - f. Steve spoke about importance of upcoming regents meeting; developing relationships and accessing the regents
- V. Unit Head Report (Wendy Paterson)
  - a. Patty is alerted to various communications along with Wendy
    - i. Clinically Rich Practice Guidelines
    - ii. Regents
    - iii. Teacher shortage
- VI. Certification Office update (Patty Recchio)
  - a. Screening Committee Update (Felony Convictions)

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- i. Move the box (cannot ask before admission if they have a felony conviction)
  - ii. Close to finalizing the process of when to report convictions and how to inform students
- b. Catalog updates for Graduate Programs
  - i. State Ed; catalogs do not match how our catalogs are on file at the state and were approved; Patty and team will be communicating with programs as changes are made to catalogs to align appropriately; a list of programs was shared; Kevin offered support, suggesting sharing information about catalog changes with Marny (allow for another set of eyes on catalog changes).
  - ii. Question from Dave – Regarding this sentence: *Candidates whose initial certification is pending or those practitioners who intend to take specific individual courses in this program should see the Department Chair*; Question should the sentence say “program director”?; Wendy noted that we are trying to rectify a problem so wording has been carefully selected.
- c. MOU for Alternative Student Teaching Agreement
  - i. As more school districts request hiring students at student teaching phase, the need for a document/procedure was determined; a draft of the *Alternative Student Teaching Agreement* was shared; Kerry envisions this document as an appendix for the TEU handbook; Wendy said that the TEU must agree to this policy to adopt it; Wendy added that we have not been able to get information from State Ed. related to adopting this “agreement”; a taskforce will be reviewing this document for legalese; Kerry urged the TEU to review the policy and to share suggestions or concerns with Patty so this agreement can be put in place; Wendy noted that use of this alternative student teaching approach will not be a frequent practice – a policy must be in place for the limited number of times that this may be appropriate; Lisa shared a situation in Elementary Ed. related to aides in the classroom – in that case a supplemental document would be necessary; other models in other states may be available; Lisa also mentioned that 16 consecutive weeks may not apply to all programs or candidates; Patty requested that input be sent to her so she may continue to update the draft.
- d. Student Teaching Calendar
  - i. Academic calendar finalized today
  - ii. Request from departments to make an adjustment to fall rotations (first rotation 9 weeks which turns out to be 8 weeks of student time; second rotation will be 7 weeks)
  - iii. Dates were shared – please share these dates with mentor teachers
  - iv. Julie posed the question of starting Spring student teaching earlier, pertaining to whether or not students can start earlier than the semester start dates; Wendy will look into the policy and procedure related to this
- e. SUNY Consortium Meeting
  - i. DASA proposal; proposed turning DASA into a 3 credit course; summary of this is in the higher education newsletter published this month; Patty will send a link; <http://www.highered.nysed.gov/newsletter.html>
  - ii. New Computer Science Certification; guidelines forthcoming

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- iii. EAS release date pushed back to 2019; sent out information regarding faculty opportunity
  - iv. Pearson VUE testing centers; limited testing schedules; State Ed. guarantees a 60 mile radius for available testing areas; Pearson requested specific information pertaining to students, tests, and needs; State needs that aforementioned information to schedule testing slots accordingly; will be adding slots for the ATS-W for June; let Patty know if students have trouble getting appointment for that
  - v. Will meet with EdTPA taskforce in the future
  - vi. Many questions were answered during the consortium meeting
  - f. Revisions to Students with Disabilities Developmental Level Extensions
    - i. Revisions made
    - ii. Out for public comment
  - g. Teacher shortage
    - i. Outside the box thinking requested
    - ii. State Ed. asked that proposals are submitted in writing so as to look into solutions
  - h. Teacher Cert Regulation **Misalignment (See PowerPoint)**
    - i. Part 80
    - ii. Part 52.31 – Governed programs; we utilize these regulations for our programs
    - iii. Misalignment between part 80 and 52.31
    - iv. Example of SWD extensions misalignment presented
  - i. EEP items up for public comment
    - i. Individual Evaluation – ends June 24, 2018
    - ii. Pathway for Certain Health Professionals to obtain Health Ed. Cert. ends May 27, 2018.
- VII. CEURE/Educational Pipeline Initiatives update (Diantha Watts)
- a. Reorganization of CEURE office; approved by provost; office has grown; new organization will help to streamline effort and focus on initiatives
  - b. EPI office; 5 units (CEURE, CAC, EPI, PASS, Westside Promise Center)
  - c. Susanne Tighe will direct Westside Promise Center; funded by Rich Products
  - d. Hoping that organization will help focus CEURE initiatives
  - e. Advisory counsel has begun meeting; 2 meetings thus far; meeting to reconvene in the fall.
  - f. Monday, May 14; John Siskar’s retirement part (campus party)
  - g. Afterschool tutoring at School 45 ending on 5/24, first year and successful year; 5 year grant; 6 education majors working as tutors; hope to increase the number of students working as tutors (pay tutors \$11-12/hour)
- VIII. TEUPAC Co-Director (Sue McMillen / Pixita del Prado Hill)
- a. See PowerPoint**
  - b. PDS Consortium 2018 Call for Proposals
  - c. PDS Conference at Adam’s Mark
  - d. Summer Meetings; see Pixita
- IX. Old Business
- a. TEU Policy Handbook revision update; Unit Head is currently reviewing; this will be

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disseminated to committees for further review; after vetting, this handbook will be shared with TEU members; a vote will follow

- X. New Business (Mark)
  - a. Modern and Classical Languages
  - b. World Language Advantage Certificate (Chinese, French, German, Italian, and Spanish) – See handout
    - i. Baseline certificate; if already took high school language and achieved an 85% on Regents exam
    - ii. May take 15 credits in language
    - iii. Earn a 2.66 across coursework
    - iv. Will attain certificate
- XI. Adjournment (1:30), Motioned, all in favor

Respectfully submitted,

Theresa M. Cinotti, M.A., CCC-SLP