

**TEC Meeting Minutes**  
**February 9, 2018**

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In Attendance:

**Representatives:** Steve Macho, Judy Davis, Reva Fish, Hibajene Shandomo, David Henry, Michelle Bae-Dimitriadis, Terri Cinotti, Joe Zawicki, and Kerry Renzoni

**Ex Officio Members:** Wendy Paterson, Kevin Miller, Tiffany Fuszak, Pixita del Prado Hill

**Others in Attendance:** Julie Henry, Wynn timer Fisher, Rosemary Arioli

Not in Attendance: Mary C. Cummings, Lisa Rafferty, Shannon Budin, Mark Warford, James Cercone, Dave Wilson, Fran Paskowitz, Dan Klein, Holly Zimmerman, Ben Christy, Amitra Wall, Bradley Fuster, Heather Maldonado, Melanie Perreault, Mark Severson, John Siskar, Kathy Wood, Rita Zientek, Larry Maheady, Jevon Hunter, and Patricia Recchio

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- I. Call to order (1:00 pm)
- II. Approval of the minutes from December 8, 2017
  - A. Motioned to approve and seconded, no discussion, motioned carried
- III. TEC membership
  - A. TEC representatives
    1. Request representatives report to their colleagues & encourage committee participation
    2. Request each representative serve on at least one subcommittee – thank you!
- IV. TEC Committee Reports
  - A. Assessment/Accreditation (Joe Zawicki and Julie Henry)
    1. Conceptual Framework
      - a. Reminder of new CF: RISE
    2. Proposed EPP website additions
      - a. Mission and vision – proposed change – see handout
      - b. Page on EPP website on CF and corresponding text need to be changed to the new CF and a proposed commitment statement which has text about each concept.
      - c. Julie: CLOPTROD goals; Buffalo State faculty RISE to meet the goals
    3. Revised syllabus template –
      - a. for the faculty consideration; see handout
      - b. brackets for referral procedure – need to discuss what should be included
      - c. suggestion to update the “Disability” office name to Student Accessibility Services
      - d. Wendy asked what might be necessary for CAEP
      - e. Wendy inquired if all students in the TEU could be given a handbook with the CAEP requirements included; the concern that CAEP verbiage could overcomplicate our syllabi; Pixita suggested a poster or a laminated sheet about CAEP when students enter the programs under CAEP; Kerry reminded the TEC that we have a poster of the dispositions with the RISE CF on it
    4. Candidate consultation form and procedure – discussed

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5. Kerry requested that committee reps talk with departments to get additional feedback and share that feedback with Julie by March 1<sup>st</sup>.
  6. Julie and Joe shared website (<http://epp.buffalostate.edu/>) that is currently out of date to reference of the site which needs to be updated
- B. Faculty Development (5 min) (Shannon Budin)
1. 2/23: Advocacy for Teacher Ed Workshop; presented by Jamie Dangler (see handout); everyone in the school of education is required to go
  2. 3/6: Three workshops presented by Marcia Tate, one for Teacher candidates, one for faculty, and one for both candidates and faculty; encourage students and faculty to attend
- C. Field/Clinical Experiences (10 min) (Rosemary Arioli)
1. Mentor handbook completed
  2. Student handbook finished
  3. Task is for programs to add their own appendices
    - a. Work in progress
  4. Hope that handbooks will be linked on each program's site
  5. Website was shown: <http://elementaryeducation.buffalostate.edu/student-teaching-0>
    - a. Recommends that each department has handbook on student-teaching page for each department
    - b. Question, what should go on EEP page?
    - c. Kerry noted that EEP contents would go to a TEC vote
  6. Rosemary noted that we are meeting our goal as the handbooks are complete and starting to be used
  7. Rosemary: Question, what is the next task for the Field and Clinical Experience team?
    - a. A possibility suggested by Rosemary was to have an annual workshop for our mentor teachers; last workshop was in May of 2016; if the Field and Clinical Experience team were to organize, Rosemary suggested departments, programs, or groups buy into the workshop to support the presentation
    - b. Kerry noted that the Executive Committee will reach out to the Field and Clinical Ex team for an additional charge
    - c. Wendy suggested that the Field and Clinical Experiences Committee look into loading for student teaching given the disparity across the unit (departments and placements); looking for a way to define load of student teaching and fee for service
  8. Pertaining to handbook use, Kerry asked about a deadline for follow-up with departments. The committee will set a deadline and will follow-up.
- D. Recruitment (Kathy Wood) - N/A
- E. UUP Teacher Education Task Force Report (Steve Macho)
1. 5 million available for EOP students
  2. Wants individuals on committees (dance, music, theater, and visual arts)
  3. Student NYSUT chapters evolving - for students to become familiar with unions before they enter the workplace
  4. NYSUT education days 2/27 and 2/28 in Albany
  5. Forming social media blog
  6. Most SUNY schools having certification issues (NYSED having trouble recognizing what courses count for teacher cert)

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7. Development on alternate accreditation path
    - a. Proposal allows CTL credits and years of experience to substitute for college prep in certification title; example, to extend certification of an educator, you may do so with minimal coursework and 3 years of experience; additional example, 7-12 special ed. teacher would be able to go to early childhood ed. with the same amount of CTL credit, one course, and 3 years of experience
  8. Two more weeks for public comment on new certification area of computer science
  9. Alternate accreditation body also discussed
- V. Unit Head Report
- A. Legislators in NYS are attempting to enact legislation to include content on dyslexia in curriculum
  - B. If you have not revisited your program curriculum in the last 10 years, you should; over time, changes in the program may exceed what is allowed; only 1/3 of the program may be changed from what is registered with NYS; cumulative changes may exceed 1/3, even if only a minimal change is made at any one given time
  - C. Regional meeting, 3/20 @ 4:30 pm in Butler 210; looking at changes related to clinically rich practice; should receive invitation from NYSED; recommended that faculty attend from each program due to the policy changes that may effect programs
  - D. Career development day
    - a. Big success!
    - b. Thanks given to all for requiring attendance
  - E. Assistant Dean for Accreditation and Assessment position is open; will work with Tiffany on CAEP; Wendy encouraged those interested to apply; 5 year commitment
  - F. Certification Office update (per Patty Recchio)
    - a. Vouchers from the state were received on the last day of the fall semester and were distributed.
    - b. New policy - all requirements were to be completed before vouchers were distributed
    - c. Fall 2017 or May 2018 candidates should see Patty for vouchers, as extras are available.
  - G. CEURE/Educational Pipeline Initiatives update (John Siskar) - N/A
  - H. TEUPAC Co-Director (Sue McMillen / Pixita del Prado Hill) – see PowerPoint and PDS event date card.
    - a. JFK middle school update
    - b. 2018 Exemplary PDS Achievement Award from the National Association for Professional Development
    - c. Publication of PDS: Stories and Strategies from Successful Clinically Rich Practice (edited by BS faculty)
    - d. Upcoming event: Suit-up; student teacher may go to JC Penney on February 25<sup>th</sup> and will receive a 40% discount
    - e. Marcia Tate event – see above
    - f. Co-teaching Mini-grants for Student Teacher / Mentor Teacher Pairs available – encourages co-teaching; interested pairs can email Pixita
    - g. Next meeting, 3/8; AJ Schmidt Elementary in Lake Shore (poorest school outside of Buffalo); presentation on schooling and providing wrap-around support for impoverished populations and those affected by other factors
    - h. IPDS, 4/24, 2-4 pm in Butler 210; how to get involved; what to do after participating with IPDS
    - i. IPDS recruitment for 2018-2019
      - i. Dominican Republic
      - ii. Chile

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- iii. Germany
- j. Encourage teacher candidates to become an PDS student representatives
  - i. Great opportunity
  - ii. Help them participate in research
  - iii. Have them contact Pixita
  - iv. Aside – these students could help get the word out on RISE
  - v. Wendy complimented the Music Department’s participation in PDS; Kerry explained that Maria Ceprano and Kerry Renzoni led a PDS in Italy; students participated in a joint project for which students picked a theme, wrote a book and / or song, and co-taught (planned and taught) lessons in elementary ed, infusing music in each lesson
- I. Old Business
- J. New Business
  - 1. TEU Handbook Revision
    - a. Kerry reviewed the necessity for a handbook revision
    - b. Previous handbook edited in 2007; fall 2018 target for revisions to be in place
- K. Adjournment (2:30)
  - 1. Motioned, approved, all in favor

Respectfully submitted,

Theresa M. Cinotti, M.A., CCC-SLP

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2017-2018 TEC Meeting Dates; 1:00-2:30 in GC 418

Fall 2017  
September 8, 2017- first mtg.  
October 13, 2017  
November 10, 2017  
\*December 8, 2017 @ **noon**

Spring 2018  
February 9, 2018  
March 9, 2018  
April 13, 2018  
\*May 11, 2018 @ **noon**

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